

Volunteering with Alzheimer's Research UK

Project Volunteer (Supporter Engagement team)

Thank you!

Thank you for your interest in volunteering with Alzheimer's Research UK.

Our mission is to bring about the first life-changing dementia treatment by 2025. We have already invested over £150 million into over 1,000 research projects since 1998, and our cutting-edge research is on the brink of life-changing breakthroughs.

Alzheimer's Research UK firmly believes in the power of research to create a world free from the fear, harm and heartbreak of dementia. As the world's largest dedicated dementia research charity, we are here to ensure that the best ideas, backed up by the strongest science, have the greatest chance to succeed.

Our **Supporter Engagement team** works with colleagues throughout the UK who provide advice and guidance to supporters, community groups, small businesses and volunteers, as well as supporting on our Facebook challenge events.

As a volunteer in this role, we will ask you to:

Connect with Alzheimer's Research UK supporters to provide encouragement, answers, and advice. You will also be able to carry out your own research to identify new opportunities, whilst receiving training and support from the team.

Specific tasks will include:

- Supporting our Facebook challenges by communicating with fundraisers via Facebook/similar
- Helping with vital data entry to capture the efforts of our fundraisers, enabling us to give them the best 'thank you'.
- Internet research on charitable intentions of Community Groups such as Golf Clubs including Charity of The Year schemes and timings, to identify possible partnership potential.
- The chance to research potential Community Groups in specific regions of the UK, e.g. Rotary Clubs in Cambridgeshire, using search engines and local knowledge.
- An opportunity to help generate new ideas and fundraising asks, specifically to Community Groups.
- Speaking with fundraisers, to support them with their efforts and offer advice and guidance.

How much time will I be expected to give?

Ideally, we are looking for someone who could volunteer with us each week. This might be for a few (3) hours or more. The role can fit around any other commitments - we understand the need to be flexible and we will liaise with volunteers to create suitable arrangements.

What are the personal benefits?

As one of Alzheimer's Research UK's fantastic Project volunteers you will benefit from:

- Becoming part of a movement that believes we can make breakthroughs possible.
- A warm welcome from us and some fantastic office experience.
- All the resources you might need to volunteer when you're with us.
- Weekly check-ins with your key contact to answer any queries during your volunteering.
- Developing knowledge of Community Fundraising in the charity sector to add to your CV.

You will also receive reimbursement of reasonable out-of-pocket expenses.

What are we looking for?

Our Project volunteers don't necessarily require specific prior experience, but ideally you will have some of the following:

- Accuracy, attention to detail and a methodical approach.
- Experience of data entry, Microsoft Excel and using the internet for research.
- An understanding of virtual teams and/or how to liaise with people remotely.
- Honesty and reliability.
- An interest in Alzheimer's Research UK and the work that we do.

Ideally, we are seeking someone who will be able to join us in our office (near Great Abington in Cambridgeshire), but we can be flexible if you are interested in working remotely.

Why volunteer with us?

Volunteers tell us that volunteering with us is fun and rewarding, and it helps them meet new people and have new experiences. But most importantly, it's their way to help challenge the way people think about dementia. Many of our volunteers have been affected in one way or another by dementia. Often, they have cared for a friend or family member with dementia. Volunteering for Alzheimer's Research UK is their way of being part of the community whose mission is to bring about the first life-changing dementia treatment. When you volunteer with Alzheimer's Research UK, you are helping us make breakthroughs possible.

Our promise to you

When you become an Alzheimer's Research UK volunteer, we will always treat you with respect, consideration and appreciation. We will listen to what you have to say and ask you what you think. We will make sure you are always working in a friendly and encouraging atmosphere. And of course, your health, safety and welfare are our top priority. We will be there to support you and make sure you know exactly what you are doing. To keep you up to date with what is happening in our volunteering community, we will send you our regular newsletters.

What's the next step?

To apply, please complete our application form: www.alzheimersresearchuk.org/volunteering/office-volunteers

If you have any general enquiries about this role please contact the Volunteering team by email volunteer@alzheimersresearchuk.org or telephone 0300 111 5 555. For further details visit our website: www.alzheimersresearchuk.org/volunteer